



IMPROVEMENT GUIDE

Use alone or with a group to examine an experience in order to improve it the next time or improve similar experiences.

Reflective Practice

Reflection.....

Is an active process of witnessing one's own experience in order to take a closer look at it in greater depth for purposeful learning

Reflective Practice

Is creating a habit, structure, or routine around examining experiences structured around inquiry

Date:	Experience: (Name of. project, implementation, event, etc.)
Participants:	

Record the area of focus. (i.e. training, logistics, communication, marketing, etc.)

Ask these three questions for each focus area and record ALL ideas.

What worked well, that should be continued?	What did not work well, that needs to be improved?	What should be done differently, next time?

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